

CONDITIONAL USE APPLICATION FOR THE CITY OF GARDENDALE, ALABAMA

Part I. Application Form

Name of Applicant:	
Mailing Address:	
Telephone:	Signature of Property Owner:
Signature of Agent of Property Owner:	

Part II. Parcel Data

Owner of Record:	
Mailing Address:	
Address of Property under Consideration:	
Tax Map ID#	Existing Zoning:
Existing Land Use:	

Part III. Request

Type of Conditional Use Requested:

Part IV. Enclosures (Check all required enclosures with this application):

	Vicinity Map showing location of the property.
	Letter from Property Owner authorizing Conditional Use request.
	If applicable, 3 copies of Site Plan drawn to scale and dimensioned, showing the property boundaries and proposed development layout prepared by an Alabama Registered Professional Engineer. Refer to Zoning Ordinance No. 2013-02, §4.9.1.1.
	If applicable, 3 sets of Best Management Practices (BMP) Plan (Post Construction Controls) Fee \$2,000 . A Post Construction Annual Issuance Fee of \$50 will be paid to the city to defray cost of inspection Post-Construction controls and maintaining inspection records.
	Applicant must, at time of application, just provide names & addresses of adjacent property owners as shown on the most recent records of the Jefferson County Tax Assessor.
	\$75 Filing Fee, plus the cost incurred in notification by first class postage & publication.

NOTICE: The completed application and all required attachments must be filed at least twenty-one days [21] prior to the Gardendale Planning & Zoning Commission Public Hearing. **The applicant must be present at hearings.**

FOR OFFICE USE ONLY:	
Received By:	Date Received:
	Scheduled Public Hearing Date:

